

**MINUTES OF MEETING OF BOARD OF DIRECTORS
OF
NORTHSTAR ACADEMIES, INC.
December 9, 2025**

A meeting of the Governing Board of NorthStar Academies, Inc. was held on Tuesday, December 9, 2025, at 4:30 PM. The meeting took place simultaneously at all NSA locations, including Andrews High School, C.G. Bethel High School, Chambers High School, Main Street High School, Palm Beach Preparatory Charter Academy, Palm Beach Preparatory Charter Academy Middle School and Sandra Marie Curtis High School.

The following Governing Board members appeared virtually via Zoom: Chairperson Rob Sparks; Board Treasurer Ira Paul; Member Jeff Mayer; Member Dr. Melissa Harts; and Member Viki Hucke-McCright.

The following guests also appeared *via* Zoom: Chad Craycraft, President, Achieve Learning; Dr. Eunice Casey, Regional Vice President - Southeast, Achieve Learning; Michelle Schmitt, Vice President of Finance and Treasurer, Achieve Learning; Lydia Todd, Vice President of Public Policy, Academic Operation, and Regulatory Compliance, Achieve Learning; Nia Bridges, Director of Regulatory Compliance and Internal Review, Achieve Learning; Star Connor, Managing Director, Graduation Alliance; Thomas Sternberg, Tripp Scott, LLP; Maria Rojas, Tripp Scott, LLP; Jeff Wood, Tripp Scott, LLP; Daniel E. Taylor, Tripp Scott, LLP; Ralph Arza, Arza and Associates; Debra Bele, Compliance Specialist, The School District of Osceola County, Florida; Kerry-Ann Brammer, Principal, Andrews High School; Alejandro Madrigal, Principal, C.G. Bethel High School; Dr. Theola Moore, Principal, Chambers High School; Alexandra Plaza, Principal, Main Street High School; Dr. Dwayne Stewart, Principal, Palm Beach Preparatory Charter Academy High School and Middle School; Charmayne Joseph, Principal, Sandra Marie Curtis High School.

The meeting was called to order at 4:30 p.m. The meeting was chaired by the Board Chair, Mr. Rob Sparks. Ms. Nia Bridges recorded the Minutes and Mr. Sparks conducted a roll call. Following the roll call, Chairperson Rob Sparks noted that Mr. Ira Paul, Mr. Jeff Mayer, Dr. Melissa Harts, and Ms. Viki Hucke-McCright were in attendance. A quorum was present.

To begin the meeting, the Chair requested approval of the agenda. On a motion by Mr. Paul, seconded by Ms. Hucke-McCright, the Board unanimously approved the agenda. Following this, on a motion by Mr. Paul, seconded by Mr. Mayer, the Board unanimously approved the consent items as presented in the published agenda.

There were no requests for public comment.

As there were no governance matters to discuss, the Chair proceeded to the Legislative section. Ralph Arza provided a legislative update; no vote was required.

Dr. Casey updated the Board on operational activities at the schools, beginning with a network-wide enrollment and FTE overview. She reported that overall enrollment has improved since the October count, while noting that several campuses remain below budgeted targets and are implementing targeted recruitment and re-engagement strategies in advance of the February FTE window. The Board was advised that enrollment performance will directly impact funding projections and ongoing operational planning.

Dr. Casey also highlighted that multiple campuses have earned recognition as Schools of Distinction, reflecting continued academic progress and adherence to accountability standards across the network. She provided a high-level update on ongoing academic initiatives, including benchmark assessments, MTSS implementation, attendance improvement efforts, and the expansion of career and technical education pathways, all of which support student achievement and graduation outcomes.

An update was provided regarding the Andrews High School charter renewal process. Dr. Casey informed the Board that a district clarification meeting had been conducted, with questions characterized as procedural rather than compliance-related. The renewal process remains on track, with formal notification anticipated in the spring.

During the discussion, Dr. Melissa Harts requested that PM1 Benchmark Assessment data, along with related MTSS implications, be presented at the next Board meeting to further support the Board's oversight of academic progress and intervention effectiveness.

Dr. Casey concluded her report by inviting Board members to attend each school's upcoming holiday celebrations as an opportunity to engage with school leadership, staff, and students.

Each campus—Andrews High School, C.G. Bethel High School, Chambers High School, Main Street High School, Palm Beach Preparatory Charter Academy (High School and Middle School), and Sandra Marie Curtis High School—then delivered principal reports providing high-level updates on school performance and key initiatives. No vote was required following these presentations.

Chad Craycraft opened the Financial Matters discussion by providing high-level context regarding the organization's financial position and strategic planning priorities. He outlined the rationale for the revised budgets, including adjustments tied to enrollment projections, operational efficiencies, and planned investments in people, processes, and technology to support long-term sustainability and growth.

Mr. Craycraft then transitioned the presentation to Michelle Schmitt, who provided a detailed review of the revised budgets for the following schools:

1. Andrews High School
2. C.G. Bethel High School
3. Chambers High School
4. Main Street High School
5. Palm Beach Preparatory Charter Academy
6. Palm Beach Preparatory Charter Academy Middle School
7. Sandra Marie Curtis High School

A complete copy of each school's revised budget was included in the Board packet and distributed to members in advance of the meeting for review and consideration. Following discussion, a motion to approve the revised budgets for each NorthStar Academies school was made by Mr. Paul and seconded by Dr. Harts. The Board unanimously approved the revised budgets as presented.

With no further discussion, the meeting was adjourned by Board Chair, Rob Sparks, at 5:48 p.m.

By: Robert Sparks
Robert Sparks (Feb 27, 2026 10:38:19 EST)
Governing Board Chair