

**MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
NORTHSTAR ACADEMIES, INC.  
May 21, 2024**

A meeting of the Governing Board of NorthStar Academies, Inc. was held on Tuesday, May 21, 2024, at 4:30 PM. This Meeting was held at Palm Beach Preparatory Charter Academy -3525 Congress Ave, Palm Springs, FL 33461.

The following Governing Board Members appeared virtually via Zoom: Chairperson, Ms. Beth Adelman, Mr. Ira Paul, and Mr. Robert Holland. Mr. Douglas Shelton appeared in person and Mr. Martin Burkett was absent from the meeting.

The following guests also appeared via Zoom: Mr. Thom Jackson, President & Chief Executive Officer, EdisonLearning; Dr. Eunice Casey, Vice President of Operations, EdisonLearning; Mendi Riggins, Procurement & School Compliance Manager, EdisonLearning; Susan DeAngelo, Talent Acquisition Specialist, EdisonLearning; Thomas Sternberg, Tripp Scott, LLP; Dr. Tony Arza; Arza and Associates; Dr. Sharard Walker, Principal, Palm Beach Preparatory Charter Academy; Charmayne Joseph, Principal, Sunrise High School; Kerry Ann Brammer, Principal, Andrews High School; Daniel Walke, Principal, Chambers High School; Dwayne Stewart, Principal, Main Street High School; Alejandro Madrigal, Principal, CG Bethel High School; Michelle Schmitt, Vice President of Finance and Treasurer, EdisonLearning; and Jennie Gil de Lamadrid, Osceola School District.

The meeting was called to order at 4:34 p.m. The meeting was chaired by the Board Chairperson, Ms. Beth Adelman. Ms. Mendi Riggins recorded the Minutes and conducted a roll call. Ms. Adelman noted that Mr. Douglas Shelton, Mr. Ira Paul, and Mr. Robert Holland, were present and Mr. Martin Burkett was absent from the meeting.

A quorum was present.

There were no requests for public comment.

On a motion by Mr. Holland and seconded by Mr. Paul, the Board unanimously agreed to approve the April Board Meeting Minutes as presented.

On a motion by Mr. Holland and seconded by Mr. Paul, the Board unanimously agreed to ratify the following actions performed by the Board Chairwoman, prior to the Board meeting.

**Andrews High School**

- **SY24 Certification Youth Mental Health Awareness Training**
- **Mental Health Assistance Allocation Checklist**
- **SY24/25 Mental Health Assistance Allocation Plan**
- **CFDA #84.287 PL 114-95, Elementary and Secondary Education Act: Title IV Part B**

**CG Bethel High School**

- **DOE 100a Title IV**

**Chambers High School**

- **DOE 100a Title IV**

**Main Street High School**

- **IRS Form 8879-TE**

**Sunrise High School**

- **SY24 Certification Youth Mental Health Awareness Training**
- **Mental Health Assistance Allocation Checklist**
- **SY24/25 Mental Health Assistance Allocation Plan**
- **CFDA #84.287 PL 114-95, Elementary and Secondary Education Act: Title IV Part B**

**NorthStar Academies**

- **IRS Form 8879-TE**

Dr. Arza provided the Board with a legislative update. No vote was required.

Mr. Sternberg provided the Board with an update on the referendums for Andrews High School and Sunrise High School. No vote was required.

Mr. Sternberg presented the Board with the PBPCA Middle School management agreement. On a motion by Mr. Paul and seconded by Mr. Shelton, the Board unanimously agreed to accept the PBPCA Middle School management agreement.

Mr. Sternberg provided the Board with an update on the Pinellas County litigation. No vote was required.

Ms. Schmitt provided the Board with a review of the financial reports and updates for the following NorthStar Academies:

- 1 . Andrews High School
- 2 . CG Bethel High School
- 3 . Chambers High School
- 4 . Main Street High School
- 5 . Palm Beach Preparatory Charter Academy
- 6 . Sunrise High School

A complete copy of the financial reports for each school was included in the Board packet distributed for the Board's review prior to the meeting. On a motion by Mr. Shelton and seconded by Mr. Holland, the Board unanimously agreed to approve the financial reports as presented for each of the above schools.

Ms. Schmitt provided the Board with a review of the 2024-2025 Budgets and updates for the following NorthStar Academies:

- 1 . Andrews High School
- 2 . CG Bethel High School
- 3 . Chambers High School
- 4 . Main Street High School
- 5 . Palm Beach Preparatory Charter Academy
- 6 . PBPCA Middle School
- 7 . Sunrise High School

A complete copy of the 2024-2025 Budgets for each school was included in the Board packet, distributed for the Board's review prior to the meeting. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to approve the 2024-2025 School Budgets as presented for each of the above schools.

Ms. Schmitt informed the Board that a bank account would need to be established for PBPCA Middle School. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to establish a bank account on behalf of PBPCA Middle School.

Ms. Schmitt informed the Board that a credit card would need to be secured for PBPCA Middle School. On a motion by Mr. Holland and seconded by Mr. Paul, the Board unanimously agreed to secure a credit card on behalf of PBPCA Middle School.

In response to an inquiry on the current credit card policy, Ms. Schmitt stated that she would provide the Board with a copy of the credit card policy for review.

Dr. Casey informed the Board of the new Principal-in-Training Program. This is a program designed to mentor and train internal candidates aspiring to become principals. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to adopt the Principal-in-Training Program.

Dr. Casey provided the Board with an update on the Main Street High School Charter Renewal. No vote was required.

Dr. Casey provided the Board with an update on the Sunrise High School Charter Renewal. Dr. Casey informed the Board that we anticipate the district's visit to occur sometime between September and November. No vote was required.

Dr. Casey provided the Board with a review of the proposed 2024-2025 School Calendars which were included in the

Board Packet for review prior to the Board Meeting. On a motion by Mr. Paul and seconded by Mr. Holland, the Board unanimously agreed to approve the 2024-2025 School Calendars for the following NorthStar Academies:

**Miami Dade County**

- Chambers High School
- CG Bethel High School

**Broward County**

- Sunrise High School
- Andrews High School

**Palm Beach County**

- PBPCA Middle School
- Palm Beach Preparatory Charter Academy

**Osceola County**

- Main Street High School

Dr. Casey provided the Board with an update on the prospective principals for PBPCA and PBPCA middle school. No vote was required.

The principals of Palm Beach Preparatory Charter Academy, Chambers High School and Andrews High School provided the Board with an end of the year performance report, which was also provided in the Board packet for review prior to the Board meeting.

With respect to the NorthStar Strategic Growth Plan, Dr. Walker reported the following:

**Osceola County**

- A promising meeting was held with the Valencia College leadership team in Osceola County and the team is currently conducting an analysis of the Valencia campus to determine the possibility of a satellite location.

**Palm Beach County**

- Dr. Walker informed the Board that the middle school charter application is complete, and approval is expected on June 6, 2024, at the District's School Board Meeting.
- Dr. Walker informed the Board that once the Notice of Commencement is approved and signed by the Board, construction will commence on June 3, 2024. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to approve the Notice of Commencement.

**Miami Dade County**

- Dr. Walker reported that he and Mr. Madrigal have been productive in their meetings with the leadership of Miami Dade College. Two potential satellite locations were identified: the Carrie P. Meeks Campus and the Gibson Education Center.

Ms. DeAngelo provided the Board with the personnel report. No vote was required.

With no further discussions, the meeting was adjourned at 6:33p.m. on a motion by Mr. Shelton and seconded by Mr. Holland.

By: Beth Adelman  
Beth Adelman (Jun 15, 2024 02:41 EDT)  
Title: Governing Board Chairwoman