

**MINUTES OF MEETING OF BOARD OF DIRECTORS
OF
NORTHSTAR ACADEMIES, INC.
April 16, 2024**

A meeting of the Governing Board of NorthStar Academies, Inc. was held on Tuesday, April 16, 2024, at 4:30 PM. This Meeting was held at Chambers High School, located at 698 Homestead Blvd, Homestead, FL 33030.

The following Governing Board Members appeared virtually via Zoom: Chairperson, Ms. Beth Adelman, Mr. Mr. Doulas Shelton, Mr. Martin Burkett and Mr. Robert Holland. Mr. Ira Paul was absent from the meeting.

The following guests also appeared via Zoom: Mr. Thom Jackson, President & Chief Executive Officer, EdisonLearning; Dr. Eunice Casey, Vice President of Operations, EdisonLearning; Mendi Riggins, Procurement & School Compliance Manager , EdisonLearning; Susan DeAngelo, Talent Acquisition Specialist, EdisonLearning; Thomas Sternberg, Tripp Scott, LLP; Dr. Tony Arza; Arza and Associates; Dr. Sharard Walker, Principal, Palm Beach Preparatory Charter Academy; Charmayne Joseph, Principal, Sunrise High School; Kerry Ann Brammer, Principal, Andrews High School; Daniel Walke, Principal, Chambers High School; Dwayne Stewart, Principal, Main Street High School; Alejandro Madrigal, Principal, CG Bethel High School; Michelle Schmitt, Vice President of Finance and Treasurer, EdisonLearning; Dr. Rehana Seepersad, Director of Grants Management and Continuing and Technical Education; and Jennie Gil de Lamadrid, Osceola School District.

The meeting was called to order at 4:31 p.m. The meeting was chaired by the Board Chairperson, Ms. Beth Adelman. Ms. Mendi Riggins recorded the Minutes and conducted a roll call. Ms. Adelman noted that Mr. Douglas Shelton, and Mr. Martin Burkett were present. Mr. Robert Holland joined the meeting at 4:31pm.

A quorum was present.

There were no requests for public comment.

On a motion by Mr. Shelton and seconded by Mr. Burkett, the Board unanimously agreed to approve the March Board Meeting Minutes as presented.

On a motion by Mr. Burkett and seconded by Mr. Shelton, the Board unanimously agreed to ratify the following actions performed by the Board Chairwoman, prior to the Board meeting.

Palm Beach Preparatory Charter Academy

- Construction Contract

Sunrise High School

- Third Amendment to Charter School Agreement

Ms. Riggins reminded the Board members of the upcoming National Charter School Conference and encouraged them to submit their travel requests by Friday April 19, 2024.

Ms. Schmitt provided the Board with a review of the financial reports and updates for the following schools:

- 1 . Andrews High School
- 2 . CG Bethel High School
- 3 . Chambers High School
- 4 . Main Street High School
- 5 . Palm Beach Preparatory Charter Academy
- 6 . Sunrise High School

A complete copy of the financial reports for each school was included in the Board packet, which was distributed for the Board's review prior to the meeting. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to approve the financial reports as presented for each of the above schools.

Mr. Holland has requested an annual or semi-annual comparison of the schools' financial reserves.

Ms. Schmitt informed the Board that they can expect the 2024-2025 School Budgets to be submitted for approval at the May meeting.

Dr. Arza provided the Board with a legislative update. No vote was required.

Dr. Casey provided the Board with an update on the name change for Sunrise High School. It was reported that the name change was reflected in the Charter Management Renewal Agreement. The intent to renew letter was submitted to the Broward Charter School Office on prior to the April 11th deadline.

Dr. Casey provided the Board with an update on the Main Street Charter Renewal process. It was reported that we are awaiting the renewal packet from the District, which Dr. Stewart is following up on.

Dr. Casey provided the Board with an overview of an open OIG investigation, brought about by a disgruntled former employee against Palm Beach Preparatory Charter Academy's leadership. It was reported the matter has been turned over to legal counsel for further investigation. Mr. Holland inquired as to the process of the "independent investigation". Mr. Jackson clarified that legal counsel would assign an investigation team to gather the facts and provide the Board with a summary. Mr. Shelton wanted more details regarding the matter, however, legal counsel recommended that the Board members contact him individually for any further information regarding this matter.

Dr. Walker provided the Board with an update on the Palm Beach Preparatory Middle School Charter application status, reporting that it is complete and is currently under review.

Ms. Riggins provided the Board with an update on the Palm Beach Preparatory Middle School construction project. It was reported that demolition would begin at the end of May. The construction project has an anticipated end date of July 30, 2024.

Dr. Walker reported to the Board that he and Dr. Stewart were able to have a promising meeting with the leadership of Valencia College. It was also reported that Dr. Walker and Mr. Madrigal had a very productive meeting with the Deans of Miami Dade College.

Dr. Walker provided the Board with an overview of the Palm Beach Preparatory Charter Academy's sublease to Palm Beach Preparatory Charter Academy Middle School. The Board Chair signed the sublease agreement prior to the meeting.

On a motion by Mr. Burkett and seconded by Mr. Holland, the Board unanimously agreed to approve the sublease, allowing Palm Beach Preparatory Charter Academy to lease the second floor of the building to Palm Beach Preparatory Charter Academy Middle School.

Ms. DeAngelo provided the Board with the personnel report. No vote was required.

Mr. Jackson informed the Board that he has asked legal counsel to share the OIG complaint with all Board members, as the Palm Beach School District had only shared it with the Board Chair.

With no further discussions, the meeting was adjourned at 5:25 p.m. on a motion by Mr. Holland and seconded by Mr. Shelton.

By: *Beth Adelman*
Beth Adelman (May 16, 2024 10:31 EDT)
Title: Governing Board Chairwoman